

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, March 20, 2019

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar — President, Marc Rosenberg -Treasurer (absent), Kelley Lehman (absent), Chris Vigil, Paul Pettit – Secretary

Fire Department Members: Emery Carson — Chief, Bob Fager – EMS Captain, Mike Fassula – Wildland Lieutenant

Non-Members: Angel Dee Manning— Recording Secretary, Anita Fritz—Bookkeeper

Community Members: Debra Swearington – *Canyon Courier*, Craig Levy

MEETING CALLED TO ORDER AT: 19:00 Hrs.

INTRODUCTIONS:

President Scott Kellar waived the call for introductions around the table.

APPROVAL OF THE AGENDA:

Scott Kellar called for any additions or suggested changes to the current agenda. Pension Board was added for discussion under New Business.

PUBLIC COMMENTS:

Mr. Kellar welcomed community member Craig Levy to the meeting, and there were no public comments for the record.

PREVIOUS MONTHLY MINUTES:

Marc Rosenberg made a *motion* to waive the reading of the February 2019 Meeting Minutes, which was seconded by Kelley Lehman and passed unanimously.

Marc Rosenberg made a *motion* to accept the February 2019 Meeting Minutes as amended. Chris Vigil seconded the motion, which passed unanimously.

SPECIAL MEETING MINUTES:

Marc Rosenberg made a *motion* to waive the reading of the March 14, 2019 Special Meeting Minutes, which was seconded by Chris Vigil and passed unanimously.

Marc Rosenberg made a *motion* to accept the February 2019 Meeting Minutes as amended. Kelley Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Treasurer, Marc Rosenberg, reviewed the financials.

After reviewing the financials for period ending February 28, 2019, Paul Pettit made a *motion* to approve checks #13555-13573, plus automated payments, credit card expenses, and bank fees. Kelley Lehman seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

District Updates

Fire Marshall — Randy Rudloff

Not Present.

Chief's Report

Chief — Emery Carson

Chief Carson presented his report to the board. He stated the apparatus exhaust filters have been installed, Xcel will be at the station on Thursday or Friday to move the power to the new power pole, and all paperwork has been completed on EMTS grant and funds were put in the checking account.

Chief Carson then reported the call total for March being: 2 Medicals, 2 MVA's, 1 structure fire, 1 false alarm, 1 unable to locate, and 4 cancel en route totaling 11 for March and 60 total for the year-to-date.

Officers' Reports

Assistant Chief — Marc Rosenberg

Nothing to report currently.

Fire Captain — Scott Case

Mike Fassula, Wildland Lieutenant, reported to the board on behalf of Fire Captain, Scott Case. Mr. Fassula stated there will be a burn building simulated structure fire on Saturday, April 20, 2019 at West Metro Fire. He also mentioned the Wildland Field Day on April 28th at Geneva Glen.

EMS Captain — Bob Fager

EMS Captain, Bob Fager, reported to the board almost all EMT's are certified and all will be by the end of the month. The district will hold a mass casualty bus incident simulation at 8:00 a.m. on April 13, 2019.

OLD BUSINESS:

Septic and Engineering Project Updates

Marc Rosenberg stated the power pole will be moved this week. Soil samples were taken last week for the leech field and reminded that Pine Grove would be doing the new septic system.

Water District IGA Status Update

Mr. Kellar informed the board that the water district is reviewing and hopefully we can adopt the final at next month's board meeting.

Potential Fire Code Hearing / Discussion Date Selection

It was decided to keep the April date for the public hearing with fire prevention and fire access being the main issues to be discussed. The need was expressed for conversation regarding new residential. It was clarified that chapter five was omitted as the fire district does not have the authority to enforce the building codes as they are enforced by the building department at Jeffco.

Ambulance Billing Hardship Cases

A discussion ensued regarding hardship cases with ambulance billing. No action was taken.

NEW BUSINESS:

Radio System

Bob Fager reported to the board that when the system previously went down the pagers did not go off. It was mentioned the issue may be the line of sight from the tower at Mt. Lindo and the fiber optic link between Evergreen and Jeffcom. It was also stated there is no permanent generator at Mt. Lindo. After discussion, Bob Fager will call Jeffcom to see where, how, why there was a communication lapse and address the issue for future public safety.

Pension Board

It was briefly discussed that the IHFR Pension Board, currently meeting twice a year, has one vacancy and will soon have two. Both seats will need to be filled.

EXECUTIVE SESSION 20:17:

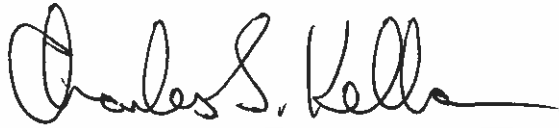
Executive Session

Director Vigil motioned that the Board move into an executive session. Director Rosenberg seconded the motion and the motion passed unanimously. Director Kellar then placed the Board into an executive session under section 24-6-402(4)(F) of the Colorado Revised Statutes concerning personnel matters addressing the annual review for Emery Carson. The executive session was concluded at 21:44.

ADJOURNED AT: 20:52

There being no more business to discuss, Paul Pettit made a *motion* to adjourn the meeting. Chris Vigil seconded the motion, which passed unanimously.

President:



Secretary:



MOTIONS MADE AND PASSED:

- To waive the reading of the February 2019 Meeting Minutes. *Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.*
- To accept the February 2019 Minutes as amended. *Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.*
- To approve financials. *Motion made by Paul Pettit; seconded by Kelley Lehman; unanimous.*
- To move the Board into an Executive Session. *Motion made by Chris Vigil; seconded by Marc Rosenberg; unanimous.*
- To adjourn the meeting. *Motion made by Paul Pettit; seconded by Chris Vigil; unanimous.*