

INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.
P.O. Box 750
Indian Hills, CO 80454
Phone: 303-697-4568

SPECIAL BOARD MEETING MINUTES

Monday, March 30, 2020

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES (via teleconference)

Fire Protection District Board Members: Scott Kellar - President, Marc Rosenberg -Treasurer, Chris Vigil- Secretary, Kelley Lehman, Scott Ryplewski

Fire Department Members: Mark Forgy — Fire Chief

Non-Members: Angel Dee Manning— Recording Secretary

Community Members: None

MEETING CALLED TO ORDER: 19:03

The meeting was called to order by President Scott Kellar at 19:03 hours.

APPROVAL OF THE AGENDA:

Mr. Kellar called for any additions or suggested changes.

PUBLIC COMMENT:

None.

EXTENSION OF DISASTER EMERGENCY DECLARATION:

President Kellar reviewed with the board the IHFPD COVID Emergency Declaration Extension. With no suggested changes from the Directors, Mr. Kellar made the *motion* to adopt the Declaration, Director Rosenberg seconded the motion, which passed unanimously. Resolution 2020-1 is attached to and made a permanent part of these minutes.

MAY ELECTION:

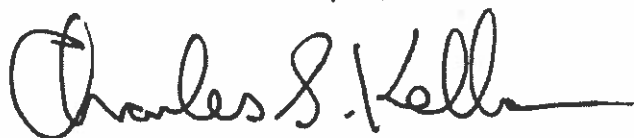
President Kellar discussed with the Board the opportunity to change the District's election type (from polling place to mail in ballots) for the upcoming election in May. Based on the evolving COVID-19 pandemic, Kellar inquired with the District Designated Election Officer (DEO) Sue Blair on the option to make that change. The DEO indicated that there was enough time to make the change if the District Board desired to do so. Discussion ensued pertaining to additional costs, polling place availability and possibility of modifying the election type. Director Vigil suggested moving forward with all mail in ballot no matter the extra cost, with our best regards for the safety of our community and allowing us to stay within the social distancing guidelines. A polling place

election type would require the use of the Fire House which, for public safety reasons, will likely still be closed to the public on the 5th of May. Additional discussion ensued about trying to coordinate the election with the Water District. Director Scott Rypkowski will coordinate with the Water District DFO to determine if a consolidated ballot mailing is desired or makes sense, especially to cut costs. At the conclusion of the Board's discussion, Director Marc Rosenberg made the motion to direct the District DFO to change the Fire District's election type from a polling place to a mail ballot election and to post all notices as required by statute to notify the District electors of the changed election type. Director Kelley Lehman seconded the motion, which passed unanimously.

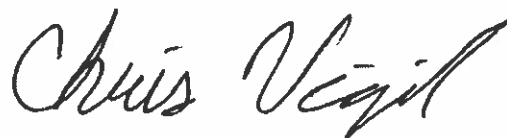
ADJOURNED: 19:18

Kelley Lehman made the *motion* to adjourn the Special Board Meeting and Marc Rosenberg seconded the motion. The Board meeting adjourned at 19:18.

President:



Secretary:



MOTIONS MADE AND PASSED:

- To accept the Emergency Declaration Extension. Motion made by Scott Kellar; seconded by Marc Rosenberg; unanimous.
- To change May election to an all-mail-in ballot election. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To adjourn the meeting. Motion made by Kelley Lehman; seconded by Marc Rosenberg; unanimous.



Disaster Emergency Declaration

WHEREAS, The Indian Hills Fire Protection District ("District") is a governmental authority and political subdivision of the State of Colorado, and;

WHEREAS, pursuant to C.R.S. § 24-33-5-709(1), "A local disaster may be declared by the principal executive officer of a political subdivision for up to seven days, and then must have consent by the Board of Directors"; and

WHEREAS, the effect of a declaration of local disaster emergency is to activate the response and recovery aspects of any and all applicable local and inter-jurisdictional disaster and emergency plans and to authorize the furnishing of aid and assistance under such plans, pursuant to C.R.S. § 24-33-5-709(2); and

WHEREAS, the Coronavirus, a/k/a, COVID-19, constitutes public health emergency of international concern and has been determined to be present in Jefferson County and can be anticipated to spread significantly, requiring emergency preparation and execution of procedures to minimize its impact and protect the health, safety, and welfare of District constituents; and

WHEREAS, the potential cost and magnitude of responding to and recovering from the impact of the COVID-19 pandemic is far in excess of the District's available resources; and

WHEREAS, declaration of a local disaster emergency will assist and permit access to local emergency funds, Federal and State assistance, adjustments to policies, procedures, and ordinances to ensure the public's health and welfare; and

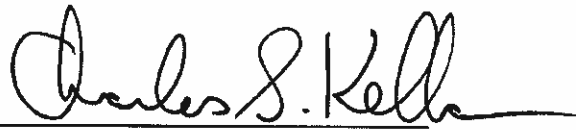
WHEREAS, the Board of Directors of the Indian Hills Fire Protection District have determined that pursuant to the above a local Disaster Emergency should be declared and funds made available to prepare for and deal with its consequences.

NOW, THEREFORE, BE IT RESOLVED that the presence of the Coronavirus COVID-19 within Jefferson County constitutes a local disaster emergency for the District that warrants preparation for and execution of emergency policies and procedures to deal with the emergency.

BE IT FURTHER RESOLVED that this Declaration shall be effective upon the date and time given below and shall remain in effect for a period of seven days unless rescinded by or extended by the Board of Directors of the District prior to expiration.

APPROVED this 24th day of March, 2020 at 2:00 ~~AM~~/PM.

Charles S. Kellar
Chair, Board of Directors
Indian Hills Fire Protection District

By: 

Filed with:
Jefferson County Clerk and Recorder
Colorado Office of Emergency Management
Jefferson County Office of Emergency Management