

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, April 24, 2019

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar — President, Marc Rosenberg - Treasurer, Kelley Lehman, Chris Vigil, Paul Pettit – Secretary

Fire Department Members: Emery Carson — Chief

Non-Members: Angel Dee Manning— Recording Secretary, Anita Fritz—Bookkeeper

Community Members: Debra Swearington – *Canyon Courier*, Steve Hosie, Chris Arnold

MEETING CALLED TO ORDER AT: 19:02 Hrs.

INTRODUCTIONS:

President Scott Kellar called for introductions around the table.

APPROVAL OF THE AGENDA:

Scott Kellar called for any additions or suggested changes to the current agenda.

PUBLIC COMMENTS:

Steve Hosie suggested matching copies of the past Board Meeting Agendas with the Board Meeting Minutes on the Fire District's website. Mr. Kellar questioned why past Agendas were needed when the Minutes were available. Mr. Hosie replied having the agendas for referencing subjects discussed from one meeting to the next. Mr. Hosie then questioned the board on the number of recent calls for executive session. Mr. Kellar said the board calls executive sessions when necessary. Mr. Hosie then raised questions regarding Fire Codes with reply from Mr. Kellar with regards to the public hearing that is being scheduled. Mr. Hosie then asked if the Board asked the District to create a new map. Mr. Kellar thanked Mr. Hosie for his comments.

Chris Arnold made a comment to the board about Section 24 and Section 24-A with regards to developments and hydrants and pointed out that right now there are no modifications. Mr. Kellar replied that he will not speak for the Fire Marshall in his absence, and he generously welcomed Mr. Arnold to put his concerns in writing, preferably by email, and Mr. Kellar would gladly provide him with the information he is seeking.

PREVIOUS MONTHLY MINUTES:

Marc Rosenberg made a *motion* to waive the reading of the March 2019 Meeting Minutes, which was seconded by Kelley Lehman and passed unanimously.

Marc Rosenberg made a *motion* to accept the March 2019 Meeting Minutes as amended. Kelley Lehman seconded the motion, which passed unanimously.

SPECIAL MEETING MINUTES:

Marc Rosenberg made a *motion* to waive the reading of the April 3, 2019 Special Meeting Minutes, which was seconded by Paul Pettit and passed unanimously.

Paul Pettit made a *motion* to accept the April 3, 2019 Meeting Minutes as amended. Chris Vigil seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Treasurer, Marc Rosenberg, reviewed the financials with board.

After reviewing the financials for period ending March 31, 2019, Paul Pettit made a *motion* to approve checks #13575-13597, plus automated payments, credit card expenses, and bank fees. Kelley Lehman seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

District Updates

Fire Marshall — Randy Rudloff

Not Present.

Chief's Report

Chief — Emery Carson

Chief Carson mentioned the MCI training went well and noticed Debra Swearington for a great article in the *Canyon Courier*. He began his report to the board by stating the first round for EMTS grant hearing for new medic went very well. He then mentioned West Metro has a 2001 Peirce Type 3 engine coming up for sale and this truck would make an excellent replacement for the 1975 Peirce Engine 349. The Chief then reported to the board that all utilities have been moved to the new pole and old power pole has been removed and we are ready to start moving on the septic.

Chief Carson then reported the call total for April with 4 medicals, 4 MVA's, 2 smoke checks, 1 park rescue, 1 false alarm, 6 cancel en route totaling 18 for April and 83 for the year.

Officers' Reports

Assistant Chief — Marc Rosenberg

Marc reported to the board that the Chief and he visited Station 17 for a new truck and highly recommend getting it if available.

Fire Captain — Scott Case

Not present.

EMS Captain — Bob Fager

Chris Vigil reported to the board on behalf of Bob Fager that the cause of the CB's going down was that someone turned the volume down. Mr. Vigil stated that Shane Palmer and Brian Singer agreed that having a direct line makes sense, and Singer explained a lot of tech details that could possibly be further explained by EMS Captain, Bob Fager. Paul Pettit stated he will look further into the Radio/CB issue.

OLD BUSINESS:

Septic and Engineering Project Updates

Marc Rosenberg reported start up within the next two weeks and should be a 10 day job. He stated the permit has been approved for a new full system and mentioned the permit fees and expenses to the board. He closed by stating the station should have a new septic system by the end of May.

Water District IGA Status Update

Mr. Kellar referred to the handout of the final draft of the IGA with the Water District that was previously distributed for review. He noted that paragraph 4A was omitted.

Chris Vigil made a *motion* to adopt the final draft of the IGA between the Water District and Fire District. Marc Rosenberg seconded the motion, which passed unanimously.

Potential Fire Code Hearing / Discussion Date Selection

The public hearing date will be soon be determined. It remains fire prevention and fire access being the main issues to be discussed. The need was expressed again for conversation regarding new residential. It was clarified again that chapter five was omitted as the fire district does not have the authority to enforce the building codes as they are enforced by the building department at Jeffco. Mr. Kellar commented again as such discussions being the reason for the public hearing.

NEW BUSINESS:

There was no new business brought forth for discussion.

EXECUTIVE SESSION: 20:12

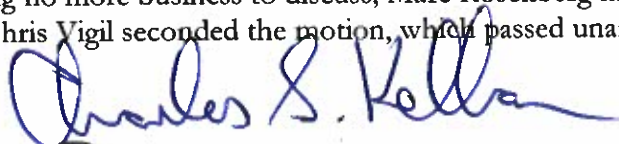
Executive Session

Director Lehman then motioned that the Board move into an executive session. Director Vigil seconded the motion and the motion passed unanimously. Director Kellar then placed the Board into an executive session under section 24-6-402(4)(F) of the Colorado Revised Statutes concerning personnel matters addressing the annual review for Emery Carson. The executive session was concluded at 21:28.

ADJOURNED AT: 21:32

There being no more business to discuss, Marc Rosenberg made a *motion* to adjourn the meeting. Chris Vigil seconded the motion, which passed unanimously.

President:



Secretary:

