

# INDIAN HILLS FIRE PROTECTION DISTRICT

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## **BOARD MEETING MINUTES**

Wednesday, January 26, 2022

*The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.*

### **ATTENDEES:**

***Fire Protection District Board Members:*** Scott Kellar - President, Chris Vigil – Secretary, Marc Rosenberg -Treasurer, Scott Ryplewski, Kelley Lehman

***Fire Department Members:*** Mark Forgy – Chief, Tom Henery – Fire Lt., Robin Casanova – EMTP, Charles Franklin – Probationary Member

***Non-Members:*** Anita Fritz – District Accountant; Angel Dee Manning - Recording Secretary

***Other Attendees:*** None

### **MEETING CALLED TO ORDER: 19:02**

The meeting was called to order by President Scott Kellar at 19:02 hours.

### **INTRODUCTIONS:**

President Kellar welcomed everyone to the virtual meeting and requested introductions of all in attendance.

### **APPROVAL OF THE AGENDA:**

President Kellar called for any additions or suggested changes to the agenda and there were none.

### **PUBLIC COMMENTS:**

There were no public comments.

### **PREVIOUS MINUTES:**

Director Marc Rosenberg made a *motion* to waive the reading of the December 15, 2021 Meeting Minutes, which was seconded by Director Kelley Lehman and passed unanimously.

Director Rosenberg made a *motion* to accept the December Minutes as written. Director Kelley Lehman seconded the motion, which passed unanimously.

### **TREASURER'S REPORT:**

#### ***Monthly Financial Reports***

Treasurer, Marc Rosenberg reviewed the financial report with the board.

After reviewing the financials for period ending December 31, 2021, Director Chris Vigil made a *motion* to approve checks #14291 - #14319, plus automated payments, credit card expenses, bank fees. Director Kelley Lehman seconded the motion, which passed unanimously.

## **DEPARTMENT/OFFICERS' REPORTS:**

### ***District Updates – Fire Marshal***

The Fire Marshal summary of serviced provided under contract showed no activity in the district for the month of December.

### ***Chief's Report***

#### **Chief — Mark Forgy**

Chief Forgy reported that Engine 342 and Ambulance 386 responded with Assistant Chief Rosenberg, Captain Fassula, Captain Fager, Lieutenant Henery, Firefighter Foreman, and Firefighter Copithorn assisting throughout the incident. He stated that some freeze damage was sustained during the incident, but the incident is paying for the repair. Chief Forgy reported that the district acquired a replacement for Utility 358, a 2018 Ram SLT1500, which lights and radio have been installed, striping and badging is on order, and should be installed in the next week or so.

The Chief reminded the board that he is in Paramedic school, full-time until July, and then will be doing clinical rotations for the next four to six months.

Calls for December: 8 Medicals, 11 MVAs, 2 Smoke Checks, 1 Forest Fire (Inter-Canyon mutual aid), 1 Gas leak, 1 Good intent, 1 Electrical hazard, 1 Trash Fire, 1 Overheating vehicle, 1 UTL, and 2 Cancelled enroute totaling 30 on the month, and 169 on the year.

### ***Officers' Reports***

#### **Assistant Chief — Marc Rosenberg**

Director Rosenberg inquired about rescheduling the awards banquet and mentioned that Geneva Glen has a couple of dates available in April.

#### ***Fire Captain — Mike Fassula***

Not present.

#### ***EMS Captain — Bob Fager***

Not present.

## **OLD BUSINESS:**

### ***Upcoming Board Member Elections***

The DEO should be sending the Call for Nominations language and Self Nomination Form to be posted on the IHFR.org website. The board discussed election location and decided the firehouse would be the best fit for in-person voting as the bay area is ADA compliant. The board also discussed having one poll location for both the IH Fire District Board election and the IH Water District Board election, and the decision remained to use the firehouse with possibility of having both election referendums in one location, should the water district decide so.

### ***Cooperative Feasibility Study***

The Chief reported to the board that chiefs involved in the study are meeting every two weeks now.

### ***Annual Reviews***

Director Vigil reported that the survey monkey application is not available for annual reviews. He mentioned using a simple google form and stated that he would compile the questions and send to the other board members to approve the questionnaire before sending to members for completion.

**NEW BUSINESS:**

***Sale of Engine 349 and Utility 366***

Director Rosenberg stated he would use his resources to get Utility 366 sold, however the sale of Engine 349 will have to wait until spring, or at least until warmer weather.

***Approval of 2022 Board Meeting Schedule***

The proposed 2022 Board Meeting Schedule was approved at the December 2021 meeting. Upon further review and board discussion, it was confirmed that March 30 and April 27 would be final dates for those months to accommodate school and community spring activities. The 2022 Board Meeting Schedule is publicly posted on the IHFR.org website, inside the Indian Hills Post Office, and on the front outside bulletin board at the fire station.

**ADJOURNED: 20:24**

Director Rosenberg made the *motion* to adjourn the January 2022 IHFPD Board Meeting and Director Vigil seconded the *motion*, which passed unanimously, and the board meeting adjourned at 20:24.

**President:**

**Secretary:**

**MOTIONS MADE AND PASSED:**

- To waive the reading of the December 2021 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To accept the December 2021 Minutes as presented. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To approve financials. Motion made by Chris Vigil; seconded by Kelley Lehman; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.