

INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.
P.O. Box 750
Indian Hills, CO 80454
Phone: 303-697-4568

BOARD MEETING MINUTES

Wednesday, May 27, 2020

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES (via teleconference):

Fire Protection District Board Members: Scott Kellar — President, Marc Rosenberg -Treasurer, Chris Vigil, Kelley Lehman, Scott Ryplewski

Fire Department Members: Mark Forgy — Chief, Bob Fager – EMS Captain, Roger Parker – Fire Marshal

Non-Members: Angel Dee Manning— Recording Secretary, Anita Fritz - Bookkeeper

Community Members: Debra Swearington – Canyon Courier, Alan Anderson

MEETING CALLED TO ORDER: 19:07

The meeting was called to order by President Scott Kellar at 19:07 hours.

INTRODUCTIONS:

Mr. Kellar welcomed everyone and introduced all participants who were dialed in.

APPROVAL OF THE AGENDA:

Mr. Kellar called for any additions or suggested changes and there were no suggested changes.

PUBLIC COMMENTS:

There were no public comments.

FIRE MARSHAL REPORT:

Chief Mark Forgy introduced Roger Parker, Fire Marshal, and gave a brief overview of Mr. Parker's presentation. Mr. Parker then presented First Due, a digital notification response system, with comparison to the existing IamResponding (IaR). Pros with the new system include a pre-plan when call comes in, paperless-all digital, real time data while including historical data, less radio traffic with the app especially with multiple district responses, more seamless dispatching, driving directions, and it can be used with any mobile devices. Cost of First Due was then discussed along with involvement initiatives from other fire districts, IGA's and implementation timelines. President Kellar then thanked Mr. Parker for his time and welcomed him to the team.

PREVIOUS MINUTES:

Marc Rosenberg made a *motion* to waive the reading of the April 22, 2020 Meeting Minutes, which was seconded by Kelley Lehman and passed unanimously.

Director Rosenberg made a *motion* to accept the April 22, 2020 Meeting Minutes with as written. Kelley Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

Treasurer Marc Rosenberg reviewed the financials with the Board.

After reviewing the financials for period ending April 30, Director Rosenberg made a *motion* to approve April checks #13871-13894 plus automated payments, credit card expenses, bank fees with board recommended changes. Director Scott Rypkowski seconded the motion, which passed unanimously. Directors Rosenberg and Kellar will sign the checks tomorrow at the fire station.

President Kellar then asked Mrs. Anita Fritz to follow up with the district's audit exemption status.

DEPARTMENT/OFFICERS' REPORTS:

District Updates

Chief's Report

Chief — Mark Forgy

Chief Forgy began by reporting 60 calls to date in 2020. He discussed the Parmalee Elementary addition with the board providing facts and suggestions regarding hydrant placement. Chief Forgy then reported on ambulance licensing and outside training with social distancing. He then reported on the generator issues with 341 and replacement costs.

Officers' Reports

Assistant Chief — Marc Rosenberg

Nothing more to report.

Fire Captain — Scott Case

Not present.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

COVID Emergency Declaration

President Kellar stated that the Emergency Declaration is still in effect until the board decides to lift it. Chief Forgy stated no significant PPE costs. Mr. Kellar advised that action is needed to lift the declaration.

Ambulance Replacement Project

Chief Forgy updated the board on the new ambulance build. He stated the ambulance was being painted and striped and reported the decals for the sides were re-ordered as the ones received were not centered. Mr. Kellar asked for a timeline, to which Chief Forgy responded should be completed toward the end of the month and receiving the ambulance latter part of June. It was discussed how to reveal the ambulance with social distancing, possibly with parade on every road in the district and not just Parmalee. Chief Forgy stated we may use it as a training opportunity. Mr. Kellar then asked the Chief to follow up with invoice timing vs. grant due time.

Wildfire Mitigation Messaging

Discussion ensued regarding wildfire mitigation messaging with social distancing. It was recommended to use the Smoke Signals mailing to distribute to the public and possibly set up a web/skype public forum wildland fire presentation.

Fourth of July Update

Chief Forgy recommended waiting until the 27th for an answer; but suggested no pancake breakfast or maybe pushing that date to another day on down the road, and he also suggested an alternate parade route to assist with social distancing.

2020 Strategic Planning Session

President Kellar stated that the district should shoot for mid to end of July, wait for comp update at next month's meeting to set meeting date, hopefully in person. He then stated he might bring in outside help for strategic planning.

NEW BUSINESS

Parmalee School Addition

Covered in Chief's report.

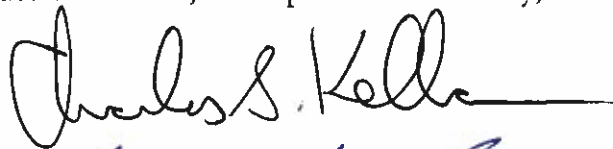
Document Sharing

Director Chris Vigil added this Agenda item to raise discussions regarding future board meeting material distribution for the directors. The discussion touched on google docs, cloud access, and possibly tablets for the board members, especially if zoom meetings continued.

ADJOURNED: 20:28

Director Marc Rosenberg made the *motion* to adjourn the May board meeting and Director Chris Vigil seconded the motion, which passed unanimously, and the Board meeting adjourned at 20:28.

President:



Secretary:



MOTIONS MADE AND PASSED:

- To waive the reading of the April 2020 Meeting Minutes. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To accept the April 2020 Minutes as presented. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To approve financials. Motion made by Marc Rosenberg; seconded by Scott Ryplewski; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.