

INDIAN HILLS FIRE PROTECTION DISTRICT

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BOARD MEETING MINUTES

Wednesday, September 22, 2021

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar - President, Chris Vigil – Secretary, Marc Rosenberg -Treasurer, Scott Ryplewski (*excused absence*), Kelley Lehman (*excused absence*)

Fire Department Members: Mark Forgy – Chief; Tom Henery – Fire Lt.

Non-Members: Anita Fritz – District Accountant, Angel Dee Manning - Recording Secretary

Other Attendees: Steve Hosie - Resident

MEETING CALLED TO ORDER: 19:02

The meeting was called to order by President Scott Kellar at 19:02 hours.

INTRODUCTIONS:

President Kellar welcomed everyone to the meeting and requested round table introductions.

APPROVAL OF THE AGENDA:

President Kellar called for any additions or suggested changes to the Agenda and there were none.

PUBLIC COMMENTS:

Indian Hills resident, Steve Hosie, altruistically presented a personal donation to the fire department during his public comment. President Kellar thanked him for his generous contribution. Mr. Hosie then excused himself for the rest of the meeting.

PREVIOUS MINUTES:

Secretary Chris Vigil made a *motion* to waive the reading of the August 2021 Meeting Minutes, which was seconded by Treasurer Marc Rosenberg and passed unanimously.

Director Rosenberg made a *motion* to accept the August Meeting Minutes as amended. Director Vigil seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

The board reviewed the financial report.

After reviewing the financials for period ending August 31, 2021, Director Rosenberg made a *motion* to approve August checks #14227 - #14242, plus automated payments, credit card expenses, bank fees. Director Chris Vigil seconded the motion, which passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

The board reviewed the previously distributed fire marshal report. The summary of services provided under contract included activity in plan reviews, letters, construction inspections and preplanning for six locations within the district.

Chiefs Report

Chief — Mark Forgy

Chief Forgy reported to the board that the MMWMC group is looking at coming up with common standards for roadway survival improvements. He stated AP Triton study revised draft should be out in the next week or two. He then mentioned that the CWPP-Ember Alliance hasn't completed their draft proposal to us to review yet and he has been learning a lot through MMWMC about things the district will want to include (standardized definitions, polygon/neighborhood merging, etc). Chief then reported that both generators are to be serviced and tested, which will test capacity and assess if the generators continue to meet peak demands; and he plans to discuss possibility of remote learning with the service company. The calls for July included: 1-Animal Problem, 3-Dispatched and cancelled en route, 6-Medicals, 2-False alarm, 4-MVAs, 1-UTL, and 1-Steaming Radiator. There were 18 total calls for July and 95 total calls to date.

Officers' Reports

Assistant Chief — Marc Rosenberg

Nothing to report.

Fire Captain — Mike Fassula

Not present.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

Cooperative Feasibility Study

The district will try for the October board meeting if available, if not November. The board decided to discuss at a special meeting the methodology of presenting to the public.

CY2022 Initial Draft Budget Review

The board reviewed the two-page proposed budget vs. the actual budget and made minor adjustments.

Finalized Strategic Planning Results

The board reviewed and finalized the 2021 outcomes of strategic planning, the focus discussion notes, and the vehicle replacement schedule.

JEFFCO Hazard Mitigation Plan Adoption Status

The Jeffco Hazard Mitigation Plan has been accepted.

Fire Inspection Fee Schedule Review Discussion

The board reviewed and finalized the draft fee schedule. The notice of hearing will be posted to the website along with the inspection fees for community review.

Pension Plan Updates/Review

Fire Lt. Tom Henery reviewed a memorandum to the board regarding department contributions and state contributions to the fire pension fund vs. what the pension fund is currently paying out in benefits. He gave a brief overview of planned contributions and state match funds for the next five years and made suggestions to increase department contribution and to make the district's contribution earlier in the year to possibly increase drawn interest and dividends.

NEW BUSINESS:

CY 2022 Budget Hearing Schedule

The proposed budget and message will be posted on the website for public viewing. The budget hearing will be held Wednesday, November 17, 2021 at 7:00 pm at the Indian Hills Fire Station and will be conducted as part of the board's regular monthly meeting.

CWPP Bid Review

After brief discussion, Director Rosenberg made the *motion* to accept the proposal from Ember Alliance and request contract not to exceed \$37,140. Director Vigil seconded the *motion*, which passed unanimously.

Proposition 120

The board discussed Proposition 120. It is on the state ballot and if passed will reduce the residential assessment rate (RAR). This will mostly impact special districts, and in estimation would decrease tax income for our district by about \$10K.

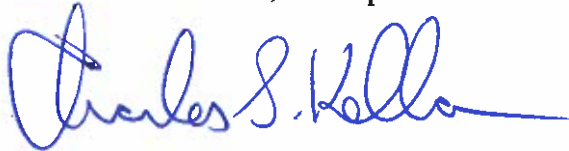
Vaccination Mandates

Chief Forgy notified the board of the federal mandate for Covid-19 vaccines.

ADJOURNED: 21:04

Director Rosenberg made the *motion* to adjourn the August 2021 IHFPD Board Meeting and Director Vigil seconded the motion, which passed unanimously, and the board meeting adjourned at 21:04.

President:



Secretary:



MOTIONS MADE AND PASSED:

- To waive the reading of the August 2021 Meeting Minutes. Motion made by Chris Vigil; seconded by Marc Rosenberg; unanimous.
- To accept the August 2021 Minutes as presented. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To approve financials. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.

- To accept CWPP Proposal from Ember Alliance. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.
- To adjourn the meeting. Motion made by Marc Rosenberg; seconded by Chris Vigil; unanimous.