

INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.
P.O. Box 750
Indian Hills, CO 80454
Phone: 303-697-4568

BOARD MEETING MINUTES

Wednesday, October 26, 2022

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar – President, Chris Vigil – Secretary, Marc Rosenberg -Treasurer (*excused absence*), Scott Ryplewski, Kelley Lehman

Fire Department Members: Mark Forgy – Chief, Kylar Hayden, Mayra Walters

Non-Members: Anita Fritz – District Accountant (*excused absence*), Angel Dee Manning - Recording Secretary

Other Attendees: None

MEETING CALLED TO ORDER: 19:00

The meeting was called to order by President Scott Kellar at 19:00 hours.

INTRODUCTIONS:

President Kellar welcomed everyone to the meeting and requested round-table introductions.

APPROVAL OF THE AGENDA:

President Kellar called for any additions or suggested changes and there were none.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

After review, Director Kelley Lehman made a *motion* to waive the reading of the September 2022 Meeting Minutes, which was seconded by Secretary Chris Vigil and passed unanimously.

Director Scott Ryplewski made a *motion* to accept the September Minutes as written. Director Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

President Kellar reviewed the financial report with the board. After reviewing, Secretary Vigil made a *motion* to approve checks #14484-14501, plus automated payments, credit card expenses, and bank fees, and included outstanding invoices presented for payment that were received after the financials were prepared. Director Lehman seconded the motion, which passed unanimously.

Finalize CY 23 Budget

The board reviewed the CY 23 preliminary budget to finalize for the Budget Hearing to be held at the next regularly scheduled board meeting on November 16, 2022. After discussion, it was decided to add a line item (5220) for cyber security.

CY 23 Budget Hearing, 7:00–7:30 pm - November 16, 2022

The board reviewed the CY 23 Budget Hearing Agenda and added cyber security for review.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

Report not received prior to meeting.

Chief's Report

Chief — Mark Forgy

Chief Mark Forgy reported to the board that Ember Alliance is preparing a draft of the first two of four sections for review. Last month Ember Alliance met with Mike Fassula and representatives from Jeffco Open Space and Olinger (Mt. Lindo). Jeffco Open Space seemed excited with the prospect of working cooperatively in future grant writing for large scale mitigation projects on Mt. Lindo and Mt. Falcon Parks. They're working on setting up a meeting with Xcel Energy to discuss the opportunities and limitations of right of way mitigation for November as well as a follow-up meeting with Olinger. Olinger is an eager partner in mitigation as well. Chief Forgy then announced that the district started receiving some of the State PPE Grant that was awarded, and so far, we have received some wildland stuff, the helmets should be coming soon, and the air packs are a few months away. Chief Forgy stated he was starting Capstone the next day and exclaimed the experience at Falck has been outstanding. He then reported that the district had a cyberattack earlier in the week that led to a discussion with our IT contractor who recommends upgrading to a firewall. Cost will be about \$1600 for equipment and implementation, and then \$50/month going forward. Chief Forgy stated that Geneva Glen Camp has two available dates in January for the district's awards banquet, January 14th and January 21st. He then reviewed the call for October: 6-MVAs, 2-Medicals, 1-Gas Leak, 1-Odor Investigation, 4-Public Assists, 1-Smoke Check, totaling 16 for October and 144- year to date total.

Officers' Reports

Assistant Chief — Marc Rosenberg

Not present.

Fire Captain — Mike Fassula

Not present.

EMS Captain — Bob Fager

Not present.

OLD BUSINESS:

Strategic Planning Outcome Reviews

The board reviewed the strategic planning outcome reviews and President Kellar requested the updated slides be available via the website for the budget hearing.

CWPP Updates & Activity Timeline

Previously covered in Chief's report.

Family Medical Leave Insurance (FAMLI) Program Enrollment

Chief Forgy compared current benefits with Family Medical Leave Insurance (FAMLI) Program. The board discussed and a decision will be made at next month's board meeting. The office manager will forward an invitation from Special District Association of Colorado for a virtual rulemaking public hearing hosted by FAMLI Division on November 1st.

NEW BUSINESS:

Cyber Security Protection

Previously discussed in Chief's report.

ADJOURNED: 21:13

Director Vigil made the *motion* to adjourn the October 2022 IHFPD Board Meeting and Director Ryplewski seconded the motion, which passed unanimously, and the board meeting adjourned at 21:13.

President:

Secretary:



MOTIONS MADE AND PASSED:

- To waive the reading of the September 2022 Meeting Minutes. Motion made by Kelley Lehman; seconded by Chris Vigil; unanimous.
- To accept the September 2022 Minutes with changes. Motion made by Scott Ryplewski; seconded by Kelley Lehman; unanimous.
- To approve financials. Motion made by Chris Vigil; seconded by Kelley Lehman; unanimous.
- To adjourn the meeting. Motion made by Chris Vigil; seconded by Scott Ryplewski; unanimous.