

INDIAN HILLS FIRE PROTECTION DISTRICT

4476 Parmalee Gulch Rd.

P.O. Box 750

Indian Hills, CO 80454

Phone: 303-697-4568

BOARD MEETING MINUTES

Wednesday, December 13, 2023

The Minutes are intended to reflect the discussions that occurred and decisions that were made by the members; they are not intended to be a transcription of the meeting.

ATTENDEES:

Fire Protection District Board Members: Scott Kellar– President, Chris Vigil (*excused absence*), Marc Rosenberg– Treasurer, Scott Ryplewski, Kelley Lehman

Fire Department Members: Mark Forgy– Chief (*via tele-conference*), Pat Sears – EMS Captain

Non-Members: Angel Dee Manning– Recording Secretary

Other Attendees: None

MEETING CALLED TO ORDER: 19:11

The meeting was called to order by President Scott Kellar at 19:11 hours.

INTRODUCTIONS:

President Kellar welcomed everyone to the meeting.

APPROVAL OF THE AGENDA:

President Kellar called for any additions or suggested changes to the agenda and there were none.

PUBLIC COMMENTS:

There were no public comments.

PREVIOUS MINUTES:

Treasurer Marc Rosenberg made a *motion* to waive the reading of the November 2023 Meeting Minutes, which was seconded Director Scott Ryplewski and passed unanimously.

Director Rosenberg made a *motion* to accept the November 2023 Minutes as amended. Director Kelley Lehman seconded the motion, which passed unanimously.

TREASURER'S REPORT:

Monthly Financial Reports

He then reviewed the financial report with the board. After reviewing, Director Lehman a *motion* to approve checks #14775-14788, automated payments, credit card expenses, and bank fees. Director Ryplewski seconded the motion, which passed unanimously. Treasurer Rosenberg made the *motion* to engage with Marc, James & Associates, PC for audit exemption application. The motion was seconded by Director Ryplewski and passed unanimously.

DEPARTMENT/OFFICERS' REPORTS:

District Updates – Fire Marshal

Fire Marshal report not provided for review.

Chief's Report

Chief — Mark Forgy

Chief Mark Forgy reported a very successful burn building last month and stated it was a great opportunity to refresh some crucial skills. He said that the new laptops are in the ambulances, as the old ones were over a decade old and becoming quite unreliable. Both the laptops and the E-bikes are part of the EMTS matching grant and will be half paid for by the grant. The check for the bikes has been processed and the bikes are now ready for pick up. He reported that once we receive the bikes, training will take place on the bikes as trail conditions permit. Chief Forgy then reported that Fire Aside is being adopted by Evergreen, Genesee, and Foothills fire for the fire mitigation software to help make home assessments more standardized, efficient, and complete. He included a Fire Aside Proposal for the board to review and stated that the software also has a scheduling portal for chipping and such. He stated that he and Fire Captain, Mike Fassula, have looked at a couple different programs and this really is the best one without volunteer base to help do effective assessments. Chief Forgy also reported to the board that Jeffco Sheriffs are going for a BRIC grant for fire mitigation.

14 November Calls: 4-MVAs, 3-Medicals, 3-Lift Assists, 1-Cancelled Enroute, 1-False Alarm, 1-Good Intent, and 1-UTL. 2 December Calls to date: 1-MVA and 1-Gas Leak. Total 177 on the year to date.

Officers' Reports

Assistant Chief — Marc Rosenberg

Director and Assistant Chief Rosenberg elaborated on the burn building training. He bragged about the 80% turnout and lightly reviewed the four training scenarios. He then stated he was very proud that our member group receiving a 99% grade for the training.

Fire Captain — Mike Fassula

Not present.

EMS Captain — Pat Sears

Nothing to report.

OLD BUSINESS:

EMTS Grant Status

Both the ambulances' new laptops and the E-bikes were previously covered in the chief's report.

State Property Tax Process Updates

President Kellar reviewed key points on the impact of SB23B-001 with the board including modifications to deadlines. The final assessed values deadline is extended from December 10, 2023 to January 3, 2024 and the deadlines for mill levy certification and budget adoption extended to January 10, 2024.

NEW BUSINESS:

Mill Certification / Budget Adoption

As the final assessed values will not be received until January 3, 2024, the board agrees to set a special meeting on Thursday, January 4, 2024 at 7:00pm to certify the mill levy rate and adopt the 2024 budget.

ADJOURNED: 20:16

Director Rosenberg made the *motion* to adjourn the December 2023 IHFPD Board Meeting and Director Ryplewski seconded the motion, which passed unanimously, and the board meeting adjourned at 20:16.

President:

Secretary:

MOTIONS MADE AND PASSED:

- To waive the reading of the November 2023 Meeting Minutes. Motion made by Marc Rosenberg; seconded by; unanimous.
- To approve the November 2023 Minutes. Motion made by Marc Rosenberg; seconded by Kelley Lehman; unanimous.
- To approve financials. Motion made by Kelley Lehman; seconded by Scott Ryplewski; unanimous.
- To engage with Marc, James & Associates, PC for audit exemption application; Motion made by Marc Rosenberg; seconded by Scott Ryplewski; unanimous.
- To adjourn the December 2023 Meeting. Motion made by Marc Rosenberg; seconded by Scott Ryplewski; unanimous.